



# Minnesota Board of Barber Examiners

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## BOARD MEETING

MONDAY March 23, 2015

### Minutes

Board Members Present: Jon Stone, James Robinson, Clarence Jones, and member Kenneth Kirkpatrick joined the meeting at 9:45

Staff Members Present: Thora Fisko, Executive Secretary; Trevor White, Inspector; and Donna Maki, Customer Service.

1) Call to Order

Meeting was called to order at 8:00am by Chair Stone

2) Approve Agenda

Motion by member Robinson to approve the agenda, second by member Jones, 3 ayes, and motion carried unanimously.

3) Approve Minutes – January 26, 2015

Motion by member Robinson to approve the minutes from January 26<sup>th</sup> meeting, second by member Jones, 3 ayes, and motion carried unanimously.

### Unfinished Business

4) National Exam Presentation

Presentation regarding the nationally standardized barber examination currently available for use through the National Interstate Council (NIC) to evaluate possible use of the written examination(s) as it relates to Minnesota Statute 214.03:

NIC Guest Presenter:

Rosanne Kinley, Chair

National Examination Committee

National Interstate-Council of State Boards of Cosmetology Inc. (NIC)

Ms. Kinley described the history of NIC and testing, how tests are created, standardized and administered.

The exam is available in English, Spanish, Vietnamese, and Korean.

At this time 24 states are using the NIC written barber exams.

Discussion included comments and questions from members of the board and the audience. Member Robinson ask Ms. Kinley to respond with a summary regarding the questions that were asked. Ms. Kinley agreed to respond in writing with the additional information.

5) Out State Meetings

The Executive Secretary reported on research regarding the potential for holding meetings in alternate locations:

Current cost to meetings held at University Park Plaza Building, approximately \$800.00

Travel and location to meet in Little Falls, estimated cost \$2,100.00

Travel and location to meet in Owatonna, estimated cost \$2,000.00

History of out-state meetings: 1997-2004:

- During these years the board met monthly
- Six (6) meetings were held in Moos Lake following DOC exams, on average, four (4) barbers attended these meetings.
- Three (3) meetings were held in St Cloud following DOC exams, on average, four (4) barbers in attended these meetings.
- In 1998 a meeting was held in Pipestone and meeting minutes indicate that nine (9) area barbers attended.
- 1999 a special meeting was held in Hinckley and no barbers were noted as attending.
- 1999 a meeting was held in Duluth and meeting minutes indicate that (6) area barbers attended.

Motion by member Robinson to table information, no action taken until next meeting, second by member Jones, 3 ayes, and motion carried unanimously.

### **New Business**

#### 6) Reciprocity Applications

##### A. Ridha Bahi – Tunisia

Member Jones made a motion that he is allowed to sit for the apprentice exam to reinstate the apprentice license, second by member Robinson, 3 ayes, and motion carried unanimously.

##### B. William Malave – New York

Member Robinson made a motion that he is required to complete 500 hours of barber school before he is allowed to take the apprentice exam. Second by member Jones, 3 ayes, and motion carried unanimously.

##### C. Dennis Cartharn – Illinois

Member Robinson made a motion to wait until verification from IL is received, 2<sup>nd</sup> by member Jones, 3 ayes, and motion carried unanimously.

##### D. James Kloetzke – Wisconsin

Member Robinson made a motion to approve a 3 day license, provided he follow the sanitation guidelines, and the inspector is to inspect the sanitation and set, second by member Jones, 3 ayes, and motion carried unanimously.

#### 7) Variance Request

None

#### 8) Correspondence

None

#### 9) Inspector Report

153 inspections, 6 unlicensed both individual and shop  
Also some minor violation like dip sanitizer not clean.

10) Executive Secretary Report

- A. Financial- Revenue and Expenditure reports were shared with the Board members
- B. Legislative Activity  
Temporary military license, technical correcting language, moving forward at the Capitol.  
  
Board budget is in the Governor's budget bill including 1.8% increase.
- C. Responses to the Request for Proposal for a licensing data base vendor are currently being evaluated.
- D. Other  
Instructor meeting- April 13, 2015, from 10:00- noon in conference room C  
Review Statute and Rules, and go over forms and other information.

11) Call for Public Comments

- A. Terrie Mau  
Need in Minnesota is to expand student base. Moler is moving forward to open a Barber School in St Cloud, Hopefully by the end of summer; the instructors will be Andrew Storkamp and William Stuart.
- B. John Mitchell  
Would like to schedule the state board exam at Moose Lake DOC for April 27, 2015, Board agreed to do it on April 27, 2015, if all application get turned into the board office quickly.  
  
Board Member, Kenneth Kirkpatrick joined the meeting at 9:45

12) Open Discussion

13) Meeting Schedule

- May 18, 2015- Approved by the board
- July 27, 2015 – Tentative
- September 28, 2015 – Tentative
- November 23, 2015 – Tentative

Complaint Committee meets in closed session following the board meetings

14) Closed Session

The board went into closed session at 9:50

A. Discipline

- 1. Motion by member Robinson to approve the stipulation and order regarding Nick's Barber as presented, second by member Kirkpatrick, 4 ayes, motion carried unanimously.
- 2. Motion by member Kirkpatrick to approve the stipulation and order regarding barber Baraka Bye as presented, second by member Jones, 4 ayes, motion carried unanimously.

- B. Annual Performance Evaluation of Executive Secretary completed. Motion by member Robinson to sign the performance evaluation and approve the achievement as presented, second by member Jones, 4 ayes, motion carried unanimously.

Session reopened to the Public 10:00, no members of the public reentered the meeting.

15) Other

Chair Stone noted that the newly revised By-Laws have been distributed.

Member Jones shared information regarding an Art Exhibit on April 18<sup>th</sup> regarding the work the barbers did around organ donation. Also member Jones is putting together a curriculum to share with barber schools in conjunction with public health and related to organ donation and the barber shop role in promoting health.

Chair Stone also noted an article regarding the new school and the licensing process.

16) Adjournment

Motion by member Kirkpatrick to adjourn meeting, second by member Jones, meeting adjourned at 10:05.